



**HOOD RIVER ROTARY CLUB**

**HOOD RIVER ROTARY DONATION REQUEST FORM**

Please fill out the below form and return it to: \_\_\_\_\_  
\_\_\_\_\_.

You may be requested to appear at a board meeting which meets on Wednesdays at noon at the Hood River Inn the second Wednesday of each month. **Please be prepared to present a brief, no longer than 5-minute, presentation about your proposal.**

Name of Requestor: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

EIN: \_\_\_\_\_

Contact Person Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Deadline to Receive Funds: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

A. DESCRIBE THE PROPOSED NATURE OF THE PROJECT OR SERVICE TO BE FUNDED:

- \* Activities and projects having an emphasis on youth and family involvement are strongly supported.
- \* Activities which have strong community involvement and which enhance the community's livability economically or culturally should be supported.

B. DESCRIBE WHO THE PROJECT/ ORGANIZATION WILL SERVE:

- \* How many individuals will benefit from the project or service?
- \* Are those served selected on a non-discriminatory basis from the community at large?

C. DESCRIBE THE ADMINISTRATION OF PROJECT OR ORGANIZATION MAKING REQUEST:

- \* Does the organization have an active and responsible administrative staff?
- \* Does the proposed have adequate resources (human, financial, material) to ensure a reasonable chance of success?
- \* Has the project been developed with clear and realistic goals? What effect will the Rotary Club donation have?
- \* Are there other organizations in the community attempting to serve the same needs?

**THE HOOD RIVER ROTARY CLUB WILL NOT  
GENERALLY CONSIDER APPLICATIONS**

- \* For partisan political campaigns, elections, or legislation.
- \* From sectarian or religious organizations except for projects/services which are available to the general population without participating in any religious activity.
- \* For sponsoring teams or groups to participate in athletic contests/tournaments or in concerts/performances.
- \* For normal on-going expenses of an organization.

**GENERAL INFORMATION**

- \* All applications must be received in writing at least 30 days prior to the need.
- \* On occasion, the board may also request that a personal presentation be made.
- \* Once approved, an applicant may be asked to report back to our club in the form of a guest speaker at a weekly lunch program.
- \* It is understood, in the event all or a portion of the funds are not expended on the agreed upon usage, those funds will be returned to Rotary immediately.